



SPORT CLUBS

# FUNDRAISING EVENT OR ACTIVITY SUMMARY

This form MUST be completed and submitted to the Sport Clubs Office **within FIVE days of completing the fundraiser**. Late or missing fundraising summaries may result in fines or other penalties at the discretion of the Sport Clubs Office Staff on a case by case basis.

This form serves as an opportunity to reflect on the outcome of the fundraiser to determine what was effective and what could be changed in the future. The summary also acts as a resource for all clubs to use that gives information about a fundraiser and shows whether the fundraiser was successful.

If you have any questions about fundraising, please contact the Sport Clubs Office at [sportclub@umn.edu](mailto:sportclub@umn.edu) or 612-626-6017.

<b>SUMMARY (MUST BE COMPLETED AND RETURNED TO OFFICE 5 DAYS AFTER FUNDRAISER IS OVER)</b>	
<b>Club Name</b>	
<b>What was your actual income?</b>	
<b>What were your actual expenses?</b>	
<b>What was your total profit?</b>	
<b>What went well?</b>	
<b>What could have been improved?</b>	